

Gaylord Palms Resort & Convention Center - Halls E & F
January 30-February 1, 2025

**Discount Deadline:
December 30, 2024**

- Booth labor is available to assist with unpacking, installation and dismantle of your booth and Packing your exhibit properties after the show.
- You may choose to supervise the labor on your own, or your exhibit can be set up prior to your arrival under The Expo Group (TEG) supervision.
- Rates listed below are per hour, whenever possible, all work will be performed on Straight Time (ST) hours.
- Orders received after the deadline date or received without payment will be billed at the standard rates.
- Exhibitors must check-in with TEG Service Desk to confirm they are ready for their labor and return to the TEG Service Desk to sign out the personnel upon completion of work. Failure to pick up personnel at the requested time will result in an assessment of a one (1) hour cancellation charge.
- Start time guaranteed only at start of working day.
- A one (1) hour minimum will apply and is billed in half (1/2) hour increments thereafter. The hours billed will include the time necessary for workers to report to the booth. Please review and approve hours worked upon checkout.
- Labor must be cancelled in writing at least two (2) business days prior to the scheduled date to avoid a one (1) hour cancellation charge.
- Dismantle labor is not available until at least one (1) hour after the show closes. This is to allow for removal of aisle carpet and sufficient time for empty containers to be returned to the booth space.
- TEG Supervised Labor will be completed at our discretion. Whenever possible, all work will be performed on straight time hours.
- **STRAIGHT TIME:** Monday-Friday, 8:00am-4:30pm
- **OVERTIME:** Monday-Friday, 4:30pm-12:00am; Saturday & Sunday 8:00am-12:00am
- **DOUBLE TIME:** Monday-Sunday, 12:00am-8:00am; all Holidays

Order online at cyberservices.theexpogroup.com

BOOTH LABOR

Item	Advanced Price	Standard Price
Exhibitor Supervised Labor - ST	\$ 138.75	\$ 194.25
Exhibitor Supervised Labor - OT	\$ 208.25	\$ 291.50
Exhibitor Supervised Labor - DT	\$ 277.50	\$ 388.50
*TEG Supervised Labor - ST	\$ 180.50	\$ 252.75
*TEG Supervised Labor - OT	\$ 270.75	\$ 379.00
*TEG Supervised Labor - DT	\$ 361.00	\$ 505.50

*Please complete and return the TEG Supervised Labor Information form. Please include detailed instructions, set up plans, photographs, inbound and outbound shipping information and upload the files at cyberservices.theexpogroup.com.