



The Expo Group is the exclusive provider of material handling services. Material handling includes unloading your exhibit materials, storing up to 2.5 weeks in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth to reload onto outbound carriers. You have two options for shipping your freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive Material Handling services. Material Handling charges will be automatically applied to your account upon receipt of each shipment.

MATERIAL HANDLING RATES

Material Handling \$2.05/ Pound
The above rate applies to shipments sent to either the advance warehouse or direct to show site

Material Handling - Received after January 24, 2024 \$2.80/ Pound
The above rate applies to shipments sent to the advance warehouse after January 24, 2024

Material Handling - Shipments 10 lbs and less Compliments of TEG
This rate is per shipment. Qualifying shipments are inclusive of any number of pieces with total shipment weight of 10 pounds or less and, delivered to the same booth, from the same shipper, by the same carrier, on the same day. Shipments arriving to the warehouse after the deadline date do not qualified.

Shipments left on the show floor without an MHA will be rerouted at exhibitor's expense:
A minimum additional charge of one 1/2 hour TEG supervised labor fee will apply for any shipment left on the show floor without a completed Material Handling Agreement submitted to TEG service center and done so before the exhibitor move out deadline.

7.5% Sales Tax _____

IMPORTANT SHIPPING INFORMATION

Advance Warehouse Shipping Address:

Exhibiting Company Name / Booth # _____
 Mobile Tech Expo 2024
 C/O The Expo Group
 2502 Lake Orange Drive
 Orlando FL 32837

Direct To Show Site Shipping Address:

Exhibiting Company Name / Booth # _____
 Mobile Tech Expo 2024
 C/O The Expo Group
 Gaylord Palms Resort and Convention Center - Halls A-C
 3208 Gaylord Way
 Kissimmee, FL 34746

- The Advance Warehouse will be closed January 15, 2024 for the Martin Luther King Jr. holiday.
- The Expo Group will accept crated, boxed or skidded materials beginning January 16, 2024, at the ADVANCE WAREHOUSE address. Shipments arriving after January 24, 2024 will be received at the warehouse with an additional after deadline charge.
- The Expo Group will receive shipments at the EXHIBIT FACILITY beginning February 1, 2024. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. Certified weight tickets must accompany all shipments.

Please note that The Expo Group Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or un-skidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 9:00am - 3:30pm. Certified weight tickets must accompany all shipments.