



9777 Las Vegas Boulevard South
 Las Vegas, Nevada 89183
 Telephone: (702) 797-8060

2020 SMALL PACKAGE HANDLING SERVICES

For the convenience of our hotel guests, we are happy to advise the **South Point Business Center** offers a variety of services such as: computers with high-speed internet access, photocopying, faxing, notary services, and package handling. The hours of operation are:

Monday through Friday	8 a.m. to 6 p.m.
Saturday and Sunday	8 a.m. to 4 p.m.

Due to our storage space limitations and a high volume of conventions, packages should be sent to arrive no more than one (1) week prior to your hotel arrival. Daily storage fees will apply if packages are received more than seven (7) days before pick-up. If a package has not been claimed within thirty (30) days of receipt and no contact information is provided, the package will be returned to the sender and the sender will be responsible for all additional shipping fees incurred.

This service is not meant to circumvent your designated Show Decorator or drayage company. All freight should be handled as specified by Show Management. In these cases, the South Point reserves the right to release any received shipments directly to the Show Decorator which could result in handling charges from both the South Point and the Show Decorator. In the event you have a small package to ship to the Hotel, it should be addressed as follows:

ATTN: *(Name of hotel guest)*
 ARRIVAL DATE: *(The hotel guest scheduled check-in date at the South Point)*
 c/o South Point Hotel & Casino
 9777 Las Vegas Boulevard South
 Las Vegas, Nevada 89183

All packages and boxes (incoming and outgoing) are subject to package handling charges:

Flat Envelope	\$2.00 per envelope
0.0 - 5.0 lbs.	\$5.00 per piece
5.1 - 15.0 lbs.	\$10.00 per piece
15.1 - 25.0 lbs.	\$20.00 per piece
25.1 - 50.0 lbs.	\$25.00 per piece

A \$25 labor fee will apply for excessive package handling/moving. This charge may be applied each time a move is requested by guest.

You must be a registered South Point hotel guest and arrangements for payment must be made at the time of pick-up. Charges may be applied to your guest room account.

Prices are subject to change.