



MTE Show Orlando 2019
 January 10th - January 12th, 2019
 Orange County Convention Center
 Orlando, FL



EXHIBITOR AUDIO VISUAL ORDER FORM

Questions? Call 407 541.2444 yquintana@psav.com Yolima Quintana

CUSTOMER INFORMATION

Booth Number _____		Booth Name _____	
Company _____		On-site Contact _____	
Address _____		On-site Cell _____	
City _____	State & Zip _____	Onsite Deliver/Setup: <i>(someone MUST be present for delivery)</i>	
Ordered By _____	Fax _____	Delivery Date _____	
Phone _____	Email _____	*Time frame (circle one): 8am-10am 10am-12noon 1pm-3pm 3pm-5pm	

ALL PRICING IS FOR THE LENGTH OF SHOW Please call for items not listed on form.

LCD Monitors	Please Circle One	Qty	On or Before		Total
			12/15/18	12/16/18	
32" Flat Panel Video and Data Monitor (16:9)	Wall Mount ** Tabletop		\$ 380.00	\$ 475.00	
46" Flat Panel Video and Data Monitor (16:9)	Wall Mount ** Tabletop		\$ 760.00	\$ 950.00	
55" Flat Panel Video and Data Monitor (16:9)	Wall Mount ** Tabletop		\$ 1,000.00	\$ 1,250.00	
65" Flat Panel Video and Data Monitor (16:9)	Wall Mount ** Tabletop		\$ 1,160.00	\$ 1,450.00	
46" Seamless LCD Video Wall Display			<i>Please Call for Quote</i>		
<i>More Sizes Available for Flat Panel Video and Data Monitor</i>			<i>Please Call for Quote</i>		
<i>Single-Touch and Multi-Touch Touchscreens Available</i>			<i>Please Call for Quote</i>		
Computer ONLY Monitors	Please Circle One				
19" LCD Flat Panel Computer Monitor (4:3)	Tabletop		\$ 220.00	\$ 275.00	
20" LCD Flat Panel Computer Monitor (4:3)	Tabletop		\$ 220.00	\$ 275.00	

IMPORTANT INFORMATION

What source will be used with the monitor(s)? (Please indicate below)
 Computer _____; DVD/VCR or other Video Device _____; Multiple _____; Other (specify) _____

MAC USERS: PSAV does not supply conversion video adaptor (dongle). Please be sure to bring your own.

Computers - Windows (17" LCD Monitor, Wired Mouse and Keyboard included with Desktop Computer)

Desktop - Intel Core i7, 2.80 GHz, 3.42G RAM, 1TB HD, DVD-RW, ATI Radeon HD 3450 Video Card		\$ 460.00	\$ 575.00	
Laptop - PIV, Core 2 Duo, 2.2GHz, 2G RAM, 80G HD, NVIDIA 1GB Video Card		\$ 460.00	\$ 575.00	

Computers - Apple Mac

Apple Mac Mini, Dual Core 2.5Ghz, 4GB RAM, 500GB HD, AMD Radeon 6630M Video Card (Monitor NOT included)		\$ 420.00	\$ 525.00	
Apple iMac, 21.5", Dual Core, 2.3GHz, 8G RAM, 500GB HD, AMD Radeon 6750M Video Card		\$ 520.00	\$ 650.00	

Computer Accessories & Printers

Laser Printer w/500 sheets 25PPM		<i>Please Call for Quote</i>		
Hub and Switchers		<i>Please Call for Quote</i>		
Computer Speakers		<i>Please Call for Quote</i>		

Miscellaneous

	Please Circle One		Qty	On or Before		Total
	Shelf	No Shelf		12/15/18	12/16/18	
Floor Stand with Optional Shelf <i>(For LCD/LED Monitors)</i>				\$ 200.00	\$ 250.00	
54" Rolling Cart w/ Black Skirt				\$ 64.00	\$ 80.00	
DVD Player (US compatible, Region 1/NTSC)				\$ 120.00	\$ 150.00	
DVD Player (Multi-Format, Region Free, NTSC/PAL)				\$ 120.00	\$ 150.00	
Video Distribution Amplifier				\$ 148.00	\$ 185.00	

PSAV reserves the right to modify this form at any time.

Page Total _____
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Audio	Please Circle One	QTY	20% Discount Rate	Standard Rate	Total Page One
Wired Microphone	Handheld Lavalier		\$ 88.00	\$ 110.00	
UHF Wireless Microphone	Handheld Lavalier		\$ 236.00	\$ 295.00	
UHF Wireless Microphone - Headset			\$ 332.00	\$ 415.00	
Individual Self Powered Speaker with stand (up to 10 people)			\$ 168.00	\$ 210.00	
Small Exhibit Sound System with (2) speakers and (2) stands (up to 50 people)			\$ 328.00	\$ 410.00	
Large Exhibit Sound System with (4) speakers, (4) stands and (1) 4 channel mixer (up to 100 people)			\$ 736.00	\$ 920.00	
Custom Exhibit Sound Package			<i>Please Call for Quote</i>		
Audio Distribution Amplifier (splitter)			\$ 136.00	\$ 170.00	
4 Channel Audio Mixer			\$ 92.00	\$ 115.00	

Additional Equipment - Please call: 407.541.2409 for specialty equipment and services not listed.

Terms & Conditions

<p>✓ Please allow 72 hours to confirm your order. If you do not receive a confirmation from PSAV, your order has not been received.</p> <p>✓ Your card WILL be charged approximately 10 days prior to show start date.</p> <p>✓ PSAV will NOT deliver equipment to an unattended booth. An authorized representative must sign for all equipment.</p> <p>✓ Delivery & Pickup labor charges include drayage, delivery, setup, on-site service and pickup. (\$160 minimum charge.)</p> <p>✓ Cities with UNION regulations are subject to local prevailing labor rates, which can affect the labor charges.</p> <p>✓ Sales taxes are estimated and are due on all equipment and labor where applicable.</p> <p>✓ The prevailing sales tax rate at the time the customer's credit card is charged will be applied.</p>	<p>Equipment Rental Total</p>									
<p>IMPORTANT: PSAV Cancellation Policy Cancellations received within 24 to 48 hours of the scheduled delivery date are subject to 50% of the order total. Those received less than 24 hours or the day of scheduled delivery (onsite cancellations or no shows) are subject to the full amount.</p>	<p>20% Delivery & Pickup Labor (\$160 Minimum)</p>									
<p>** Wall Mounting</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:20%;">ST Hours (1.0X)</td> <td style="width:20%;">\$80.00</td> <td style="width:60%;">Monday - Friday 8am to 5pm</td> </tr> <tr> <td>Orlando Rates</td> <td>OT Hours (1.5X)</td> <td>Monday - Friday 5pm to 12am; Saturday after 8 hours</td> </tr> <tr> <td></td> <td>DT hours (2.0X)</td> <td>Monday - Saturday 12am to 8am; all day Sunday; after 14 hours</td> </tr> </table> <p>Additional 2 hours of labor per monitor will be added to your order based upon local labor rates and parameters. If PSAV is required to mount a monitor above 5' from the floor, additional labor will be applied. Call for a quote. PSAV is NOT responsible for attaching the hardware to the structure. Please ensure the hardware is attached to the structure PRIOR to your installation.</p>	ST Hours (1.0X)	\$80.00	Monday - Friday 8am to 5pm	Orlando Rates	OT Hours (1.5X)	Monday - Friday 5pm to 12am; Saturday after 8 hours		DT hours (2.0X)	Monday - Saturday 12am to 8am; all day Sunday; after 14 hours	<p>Wall Mounted Monitor(s), add \$160.00 PER monitor</p>
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<p>Tax Exempt Status If you are exempt from payment of sales tax, we require an exemption certificate for the state in which the event is held.</p>	<p>6.5% Sales Tax Rental Total</p>									
<p>Damage Waiver If you would like a copy of the waiver, please contact us. By completing this section and by signing this form, you agree to PSAV's Equipment Loss and Damage Acknowledgment.</p>	<p>Audio/Visual Grand Total</p>									
<p>* NOTE: In venues where union participation is mandatory, delivery and pickup times can not be guaranteed.</p>										

CREDIT CARD INFORMATION circle one		Credit Card Payments only over the phone
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Mail order with Payment to: PSAV **Paying by Check?** Please allow PSAV to confirm total PRIOR to SENDING check.

2302 Commerce Park Drive Suite 100, Orlando, FL 32819 Tel: 407.541.2409 Fax: 866.835.9072 (credit card orders only)
Wire Transfer: Call for instructions *International orders can take up to one week to receive, please plan accordingly.*